

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
GOVERNING BOARD MEETING  
TUESDAY, APRIL 18, 2017  
ANTELOPE VALLEY DISTRICT OFFICE  
LANCASTER, CA**

**MINUTES**

Board Members Present:

Marvin Crist, Chair, City of Lancaster  
Ron Hawkins, Vice Chair, Los Angeles County  
Newton Chelette, Public Member  
Steve Hofbauer, City of Palmdale  
Austin Bishop, City of Palmdale  
Raj Malhi, City of Lancaster

Board Members Absent:

Vern Lawson, Los Angeles County (excused)  
Ken Mann, City of Lancaster

**CALL TO ORDER**

Chair Crist called the meeting to order at 10:00 a.m. Board Member Malhi led the Pledge of Allegiance. Roll call was taken.

**PUBLIC COMMENT**

**Agenda Item #1**

None.

**CONSENT CALENDAR**

**Agenda Item #2 - Approve Minutes from Regular Governing Board Meeting of March 18, 2017.** Presenter: Crystal Goree.

Upon Motion by Hofbauer, Seconded by Hawkins, Abstention by Malhi, the Board **Approved** Minutes from Regular Governing Board Meeting of March 18, 2017.

**Agenda Item #3 – Monthly Activity Report. Receive and file.** Presenter: Bret Banks.

Upon Motion by Chelette, Seconded by Malhi, and carried unanimously, the Board Received and Filed Activity Report.

**Agenda Item #4 – Monthly Grant Fund Summary. Receive and file.**

Presenter: Bret Banks.

Upon Motion by Chelette, Seconded by Malhi, and carried unanimously, the Board Received and Filed Monthly Grant Fund Summary.

**Agenda Item #5 - The Financial Report for FY 17, January 2017 is provided to the Governing Board for information concerning the current fiscal status of the District.**

Presenter: Jean Bracy.

Upon Motion by Chelette, Seconded by Malhi, and carried unanimously, the Board Received and Filed the Financial Report.

**Agenda Item #6 - Approve payment to MDAQMD in the total amount of \$106,110.46, subject to availability of funds, for services provided during the month of January 2017.** Presenter: Jean Bracy.

Upon Motion by Chelette, Seconded by Malhi, and carried unanimously, the Board Approved payment to MDAQMD in the total amount of \$106,110.46, subject to availability of funds, for services provided during the month of January 2017.

**ITEMS FOR DISCUSSION**

**DEFERRED**

None.

**PUBLIC HEARINGS**

None.

**NEW BUSINESS**

**Agenda Item #7 – Budget Overview Discussion.** Presenter: Bret Banks.

Bret Banks shared PowerPoint presentation on the 2017/2018 budget, stating that the Public Hearing on the Proposed Budget will take place on May 16, 2017, with adoption on June 20, 2017. The Public Hearing for amendments to Regulation III, Fees will take place on July 18, 2017. Mr. Banks provided information on budget foundation, motor vehicle registration fee program, budget development strategies and future budget recommendations. Chair Crist provided clarification to new Board members as to the Board's direction and stance on the upcoming budget. Mr. Banks answered Board member questions.

**PRESENTATIONS**

**Agenda Item #8 – Gasoline Dispensing Overview.** Presenter: Jason Mentry.

Jason Mentry shared PowerPoint presentation on Gasoline Dispensing. Mr. Mentry provided information on Phase I and II vapor recovery systems and provided in-station diagnostics overview. Information was also provided on gasoline dispensing facility inspections. Mr. Mentry answered questions from the Board. Discussion ensued. Chair Crist raised questions regarding re-inspection fees and directed Bret Banks to research the cost to re-inspect a facility. Mr. Banks to report back to the Board.

**Agenda Item #9 – Status of A.V. School Bus Fleet.** Presenter: Bret Banks.

Bret Banks shared PowerPoint presentation on the Status of the Antelope Valley's School Bus Fleet. Mr. Banks provided an overview on regulations, emissions and the next steps to be taken towards compliance and promoting cleaner technology. Information was also provided on the Rural School Bus Pilot Project. Mr. Banks noted that AVSTA and Eastside, Palmdale and Wilsona School Districts have applied for zero emission school bus funding. Mr. Banks answered Board member questions. Board Member Hofbauer requested that Bret Banks send an email to Governing Board Members announcing all district sponsored programs as they become available.

**ADMINISTRATIVE ITEMS**

**Agenda Item #10 - Reports**

Governing Board Counsel – Allison Burns briefed the Board and staff on the California Public Records Act (CPRA), stating that the California Supreme Court recently held that emails and text messages on personal accounts of local agency officials and employees are public records subject to disclosure. Ms. Burns further advised Board members and staff to use public email accounts for public business so that the need for going through private accounts will not arise. Ms. Burns is working with Bret Banks on updates to the AVAQMD's record retention and CPRA policies to better help the District to comply with the new regulations.

Executive Director/APCO – Bret Banks provided an update on the Lawn Mower Exchange Program Event, recently held in Palmdale, noting that the Air Resources Board was in attendance and 28 mowers were swapped out. The next event will take place on Saturday, May 6, 2017, 8:30 am – 11:30 am at the City of Lancaster Recycling Center.

**Agenda Item #11 – Board Member Reports and Suggestions For Future Agenda Items.**

None.

The meeting was adjourned at 11:05 a.m. to the next regularly scheduled Governing Board Meeting, Tuesday, May 16, 2017, 10:00 a.m.