

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
GOVERNING BOARD MEETING  
TUESDAY, FEBRUARY 21, 2017  
ANTELOPE VALLEY DISTRICT OFFICE  
LANCASTER, CA**

**MINUTES**

Board Members Present:

Marvin Crist, Chair, City of Lancaster  
Ron Hawkins, Vice Chair, Los Angeles County  
Vern Lawson, Los Angeles County  
Newton Chelette, Public Member (Absent Items 1-9)  
Steve Hofbauer, City of Palmdale  
Austin Bishop, City of Palmdale  
Ken Mann, City of Lancaster

**CALL TO ORDER**

Chair Crist called the meeting to order at 10:00 a.m. Board Member Bishop led the Pledge of Allegiance. Roll call was taken.

**PUBLIC COMMENT**

**Agenda Item #1**

None.

**CONSENT CALENDAR** – Consent items were acted upon by the Board at one time without discussion. Upon Motion by **HOFBAUER**, Seconded by **HAWKINS**, and carried unanimously, the board acted as follows:

**Agenda Item #2 - Approve Minutes from Regular Governing Board Meeting of**

January 17, 2017. Presenter: Crystal Goree.

**Approved** Minutes from Regular Governing Board Meeting of January 17, 2017.

**Agenda Item #3 – Monthly Activity Report. Receive and file.** Presenter: Bret Banks.

**Received and filed.**

**Agenda Item #4 – Monthly Grant Fund Summary. Receive and file.**

Presenter: Bret Banks.

**Received and filed.**

**Agenda Item #5 - The Financial Report for FY 17, November and December 2016 is provided to the Governing Board for information concerning the current fiscal status of the District.** Presenter: Jean Bracy.

**Received and filed.**

**Agenda Item #6 - Approve payment to MDAQMD in the total amount of \$211,232.02, subject to availability of funds, for services provided during the months of November and December 2016.** Presenter: Jean Bracy.

Approved payment to MDAQMD in the total amount of \$211,232.02, subject to availability of funds, for services provided during the months of November and December 2016.

**ITEMS FOR DISCUSSION**

**DEFERRED**

None.

**PUBLIC HEARINGS**

None.

**NEW BUSINESS**

**Agenda Item #7 - Amend Governing Board Procedural Rules to change the time of the regular meetings from 10:30 A.M. to 10:00 A.M.** Presenter: Bret Banks.

Bret Banks provided background information, staff recommendation and answered questions from Chair Crist. Upon Motion by **HOFBAUER**, Seconded by **MANN**, and carried unanimously, the Board amended Governing Board Procedural Rules to change the time of the regular meetings from 10:30 A.M. to 10:00 A.M.

**Agenda Item #8 - 1) Authorize \$40,000 in Mobile Emission Reductions Program (AB 2766) funds to the Alternative Fuel Vehicle Program; 2) Authorize change to the program participation limit; and 3) Authorize the Executive Director/APCO and staff to execute the Alternative Fuel Vehicle Program as outlined in the Work Plan.** Presenter: Bret Banks.

Bret Banks shared a brief presentation on District grants and the available funding programs, including AB2766, Carl Moyer and AB 923. Mr. Banks provided background information, staff recommendation and answered questions from the Board. Discussion ensued. Board directed staff to send letters to the dealerships, requesting that they remind customers of the available incentives. Upon Motion by **LAWSON**, Seconded by **HOFBAUER**, and carried unanimously, the Board authorized \$40,000 in Mobile Emission Reductions Program (AB 2766) funds to the Alternative Fuel Vehicle Program; authorized change to the program participation limit; and authorized the Executive Director/APCO and staff to execute the Alternative Fuel Vehicle Program as outlined in the Work Plan.

**Agenda Item #9 – 1) Approve the FY 16-17 Application for Carl Moyer Program Year 19 Funds and authorize its submission to the California Air Resources Board (CARB); 2) Allocate a maximum of \$115,899 of Mobile Source Emissions Reduction Program funds (AB 2766 and/or AB 923) to serve as the required match funding for the Carl Moyer Memorial Air Quality Standards Attainment Program (the Carl Moyer Program); and 3) Authorize the Executive Director/APCO and staff to execute the agreement, approved as to legal form, with CARB which binds the parties to the terms and conditions set forth in the application and the current Carl Moyer Program Guidelines.** Presenter: Julie McKeehan.

Julie McKeehan provided background information, staff recommendation and answered questions from Chair Crist. Upon Motion by **HAWKINS**, Seconded by **BISHOP**, and carried unanimously, the Board approved the FY 16-17 Application for Carl Moyer Program Year 19 Funds and authorize its submission to the California Air Resources Board (CARB); allocated a maximum of \$115,899 of Mobile Source Emissions Reduction Program funds (AB 2766 and/or AB 923) to serve as the required match funding for the Carl Moyer Memorial Air Quality Standards Attainment Program (the Carl Moyer Program); and authorized the Executive Director/APCO and staff to execute the agreement, approved as to legal form, with CARB which binds the parties to the terms and conditions set forth in the application and the current Carl Moyer Program Guidelines.

(Clerk's Note: Board Member Newton Chelette arrives here.

## **PRESENTATION**

**Agenda Item #10 - The Cities of Lancaster and Palmdale Green Commuter Vanpool/Charging Station Project.** Presenter: Julie McKeehan/Gustavo Occhiuzzo. Julie McKeehan introduced Gustavo Occhiuzzo. Mr. Occhiuzzo shared information on EVSE in Lancaster and Palmdale, Green Commuter's Seamless Solution. Mr. Occhiuzzo answered questions from the Board. Discussion ensued. Chair Crist directed staff to meet with Mr. Occhiuzzo to discuss and devise a profit sharing agreement for the infrastructure, with the information to be presented to the Board at a future meeting.

## **NEW BUSINESS - CONTINUED**

**Agenda Item #11- 1) Award an amount not to exceed \$185,645 in Mobile Source Emission Reductions Program (AB 923) funds to the City of Lancaster toward a proposed Electric Vehicle Vanpool/Charging Stations Project; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.** Presenter: Julie McKeehan.

Background information presented in Item #10. Upon Motion by **MANN**, Seconded by **HOFBAUER**, and carried unanimously, the Board awarded an amount not to exceed \$185,645 in Mobile Source Emission Reductions Program (AB 923) funds to the City of Lancaster toward a proposed Electric Vehicle Vanpool/Charging Stations Project; and authorized the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the

Office of District Counsel, contingent upon a profit sharing agreement being agreed to by Green Commuter and AVAQMD, or other method for the repayment of the grant amounts over time, and also subject to approval by the representatives of the Cities of Lancaster and Palmdale.

**Agenda Item #12 - 1) Award an amount not to exceed \$164,928 in Mobile Source Emission Reductions Program (AB 923) funds to the City of Palmdale toward a proposed Electric Vehicle Vanpool/Charging Stations Project; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.** Presenter: Julie McKeehan.

Background information presented in Item #10. Upon Motion by MANN, Seconded by HOFBAUER, and carried unanimously, the Board awarded an amount not to exceed \$164,928 in Mobile Source Emission Reductions Program (AB 923) funds to the City of Palmdale toward a proposed Electric Vehicle Vanpool/Charging Stations Project; and authorized the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel, contingent upon a profit sharing agreement being agreed to by Green Commuter and AVAQMD, or other method for the repayment of the grant amounts over time, and also subject to approval by the representatives of the Cities of Lancaster and Palmdale.

## **PRESENTATION**

**Agenda Item #13 - Bolthouse Farms Title V Permit Closure.** Presenter: Bret Banks. Bret Banks provided a brief update on Bolthouse Farms transition from Title V. Mr. Banks provided information on permitting, AV farming operations, newer, cleaner farming methods and conversion to clean energy. Mr. Banks reported a reduction in active permits, and annual NOx and PM10 emissions, stating that the District is now down to Four (4) Title V Permit holders.

## **ADMINISTRATIVE ITEMS**

### **Agenda Item #14 - Reports**

Governing Board Counsel – Allison Burns reminded Board members to file Form 700.

Executive Director/APCO – Bret Banks reported that the District Budget is up for review in March with the Proposed Budget being presented to the Board on April 14, 2017. The Budget Public Hearing will be conducted in May and the Budget will be voted on in June. Chair Crist directed Bret Banks to prepare Budget presentation for the meeting of March 21, 2017, stating where the District is in comparison to surrounding Districts, in terms of cost.

Bret Banks introduced Kathy Hernandez, Student Intern, California State University, Fullerton. Ms. Hernandez is a local resident and will work with the District this Spring.

Bret Banks provided information on the District's Lawn Mower Exchange Program, stating that the Board has offered to provide a lawn mower raffle at the Outlook Conference to help advertise the program. Raffles will also be conducted at the Waste Management Environmental Collection Site in Palmdale, April 15, 2017 and at the Public Works Yard in Lancaster, May 6, 2017.

**Agenda Item #15 – Board Member Reports and Suggestions For Future Agenda Items.**

None.

The meeting was adjourned at 11:03 a.m. to the next regularly scheduled Governing Board Meeting, Tuesday, March 21, 2017, 10:00 a.m.